



Position Title – Timekeeper

Position Description

The Timekeeper is responsible for controlling the starting sequences, making sound signals and assisting the Race Officer as directed.

Qualifications

No formal qualifications are required.

Preferred capabilities and experience include:

- Ability to concentrate for extended period
- Loud clear voice
- Accurately use timekeeping and sound signalling equipment
- Understanding of the Racing Rules of Sailing Part 3 - conduct of a race and the Rule 26 starting sequence
- Understanding the Sailing instructions

Equipment Required

Equipment provided by MHYC:

- Two timers / digital clocks
- Race Sheets (start log, race summary, OCS sheets, finish sheets, mark rounding sheets etc)
- Pens, pencils & clipboards
- Race management box (includes race forms, MHYC Sailing Handbook, Racing Rules of Sailing)
- GPS (fixed or handheld)

Duties

Tasks for this Position include (but are not limited to):

- Attend the Race Management briefing 2 hours before the race start
- Ensure the race management box has the necessary equipment and forms
- Synchronise clocks to GPS / Internet time
- Keep Race Officer and crew informed of time to display of on-station signal and first warning
- Conduct race start sequence/s and maintain start log for all starts
- If required, call mark roundings with recorder
- Assist with finish procedure by calling finish time for each competitor
- Assist with boat pack up
- Return start logs & race management box to the Sailing Department